

City of Brunswick
PLANNING COMMISSION



2008

Annual Planning Report

February 23, 2009

**BRUNSWICK PLANNING COMMISSION
2008 PLANNING REPORT**

Approved : February 23, 2009

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Bruce Dell, Planning & Zoning Administrator
James R. Castle, Development Review Coordinator
John Dimitriou, Frederick County Planning Department/City Planning Liaison

Introduction

Article 66B of the Annotated Code of Maryland requires the Planning Commission to prepare an annual report which summarizes planning and development activity, analyzes its consistency with the Master Plan, and looks ahead to future planning issues.

The Brunswick Planning Commission was first established in 1963. The early Planning Commission members helped to prepare the City's first Master Plan, Zoning Ordinance, and Subdivision Regulations, which were adopted in 1967. The purpose of the Commission is to work to implement the Master Plan through the application of the Zoning Ordinance and Subdivision Regulations in development decisions, and to advise the Mayor and Council on a wide variety of matters relating to the physical development of the City, such as rezoning requests, annexations, and facilities planning. In 1998, the Planning Commission completed a comprehensive review and revision of the Brunswick Zoning Ordinance and began review of the City Subdivision Regulations, which was completed in 2000. The Design Manual for Public Improvements was approved by the Mayor and Council in 2000.

In 1999, the Mayor and Council of Brunswick established the Code Enforcement Specialist position under the supervision of the City Administrator to assist the City Planning and Zoning Administrator with zoning enforcement. The duties of the Code Enforcement Specialist are to enforce nuisance codes established in the City Code of Ordinances as well as enforce the Zoning Ordinance. Because of workload, the zoning enforcement assistance is limited to site investigations and issuance of citations.

While the City administers the Subdivision Regulations and Zoning Ordinance, the authority for Building Permits & Inspection, Sediment & Erosion Control, Stormwater Management, Flood Plain Ordinance Administration & Enforcement, and Forest Resource Ordinance has been delegated to Frederick County. The City Planning and Zoning Office processes Zoning Certificates and development applications and is the local coordination agency for the delegated authority items. All Building Permits are reviewed and approved by Frederick County after issuance of the Zoning Certificate by the City.

Since the approval of the 1998 Frederick County Brunswick Region Plan, growth has steadily increased in the City. This has resulted in the necessity to expand the responsibilities of the City Planning and Zoning Office to include Public Works Administration and Water & Sewer Administration related to development. In 2004, the Planning and Zoning office began processing Temporary Dumpster Permits for dumpsters located on public areas, and Right-of-Way Obstruction Permits as part of the Public Works Administration provided by the Planning and Zoning Staff.

Also, due to problems associated with applicant compliance with City requirements, the Planning and Zoning office began issuing Use and Occupancy Permits for new and renovated building construction. This entailed receipt of the U&O Permit from County Permits & Inspection, processing, City agency coordination, and inspection of the projects for final approval and issuance of the U&O permit. Additionally, the Planning and Zoning staff began providing routing and approval services for City of Brunswick Building Permit applications through the Frederick County permitting system in 2005.

During 2006 and 2007, Planning and Zoning responsibilities for Public Works Administrative submissions decreased due to personnel restructuring during the 2005, 2006, and 2007 calendar years. Changes included: Public Improvement/Construction Plans Administrative Approval Process, the

addition of a position of a Public Works Administrative Coordinator, and the assignment of the Temporary Dumpster Permits process to the City Code Enforcement Officer. During 2008, due to financial restrictions and a change in staffing, the job duties of the Public Works Administrator and the Development Review Developer were merged creating a Development Review Coordinator position.

The Public Improvement/Construction Plans Administrative Approval Process allows for certain types of plans to be approved by the Superintendent of Public Works and the City Engineer with the occasional concurrence of the Superintendent of Water and the Superintendent of Wastewater if Water or Wastewater Infrastructure are involved. These types of plans typically are related to the construction of Public Infrastructure where there is not a Subdivision or Site Plan Submission necessary for Planning Commission Approval. This process was approved in 2005 and Public Works took over the administration at that time, therefore these types of items are no longer reported.

Population Growth

The estimated population for the City of Brunswick as of December 31, 2008, was 6,167 persons. This figure is based on the following formula:

$$\begin{array}{rcl} 6,153 & \text{(2007 population estimate as of December 31, 2007 (see 2007 City of Brunswick Annual Planning Report for more information))} & \\ + (5 \times 2.7) = & 14 & \text{(number of Residential Use \& Occupancy permits issued by the City of Brunswick for new residential units in 2008 \times County's estimated occupancy rate of 2.7 persons per unit)} \\ \hline 6,167 & \text{(2008 estimated population for the City of Brunswick)} & \end{array}$$

This represents an increase of approximately 1% from the 2007 estimated population.

Zoning Certificate Activity

Total zoning certificates granted for 2008 were one hundred sixty nine (169). Of the 169 zoning certificates granted, four (4) were for new residential units, all were for infill lots. (See Table 1 for details.)

Subdivision Activity

One Addition Plat pending from 2007 was processed and approved. No other plats were submitted in 2008. See Table 2 for details.)

Site Plan Activity

Three (3) Site Plans were pending from 2007. Seven (7) Site Plans were filed in 2008. Three (3) of the Site Plans were pending action at the end of the year. (See Table 3 for details.)

Improvement Plan Activity

One (1) P&Z required improvement plan was submitted in 2008 and was still pending at the end of the year. One (1) Improvement Plan was still pending from 2007 (See Table 4 for details.)

Use & Occupancy Permit Activity

Seventeen (17) U&O Permits were issued in 2008. (See Table 5 for details.)

Zoning Ordinance Map Amendments

There was one (1) Zoning Map Amendment in relation to the approved annexation/deannexation. (See Table 6 for details.)

Zoning Ordinance Text Amendments

There were no Text Amendments to the Zoning Ordinance in 2008.

Adequate Public Facilities Ordinance

There were no APFO Amendments in 2008.

Master Plan

A new Master Plan was made effective in 2007. No Amendments were made to the new Master Plan in 2008.

Subdivision Regulations

There were no Subdivision Regulations Amendments in 2008.

Text Amendments

There were no Text Amendments in 2008.

Annexation

There was one (1) Annexation Request that was submitted on September 11, 2007 and approved in 2008. The Petition requested property located at TM 92 Parcel 90 to be annexed into the City's Boundary. The development potential for this Annexation is a minimum of 350 units with an allowed maximum of 500 units, with an expected target of 395 units. As a result, the target of 395 housing units will create a density of at least 3.5 dwelling units per acre to comply with the Smart Growth Threshold.

Concurrently with the Annexation Request a Charter Boundary Amendment was filed to De-Annex a portion of the City to eliminate an enclave that the proposed Annexation would create. The Charter Boundary Amendment was approved in 2008. This area is currently open with no development proposed for a minimum of ten years from the approval date. All associated documents for the annexation were sent to Legislative Services and Maryland Department of Planning in December 2008.

Board of Appeals Activity

One (1) Variance Request was processed in 2008. (See Table 7 for details.)

Guidelines/Policy/Procedure Activity

There was no staff guidelines/procedures acted upon in 2008.

Recommendations for Future Planning Projects

The Planning Commission did not recommend any Planning projects for the City to consider.

TABLE 1--City of Brunswick Zoning Certificate Activity for 2008

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|----------------|----------|----------|----------------------|--------------------------|
| BR-ZC-08-001 | 25-47174 | 01-02-08 | 618 D St., E. | Fence |
| BR-ZC-08-002 | 25-48080 | 01-03-08 | 405 A St., E. | Fence |
| BR-ZC-08-003 | 25-46868 | 01-03-08 | 108 Central Ave. | Driveway |
| BR-ZC-08-003-R | 25-46868 | 04-10-08 | 108 Central Ave. | Patio |
| BR-ZC-08-004 | 25-49066 | 01-08-08 | 21 Maryland Ave., S. | City |
| BR-ZC-08-005 | 25-46623 | 01-08-08 | 14 E St., W. | Fence |
| BR-ZC-08-006 | 25-47504 | 01-10-08 | 202 Wintergreen Ln. | Home Occ/Res Prof Office |
| BR-ZC-08-007 | 25-47097 | 01-17-08 | 124 Seventh Ave. | Fence |
| BR-ZC-08-008 | 25-47174 | 01-23-08 | 618 D St., E. | Deck |
| BR-ZC-08-009 | 25-47511 | 01-29-08 | 210 Thirteenth Ave. | City |
| BR-ZC-08-010 | 25-46810 | 02-01-08 | 503 Brunswick St. | Accessory Structure |
| BR-ZC-08-011 | 25-49063 | 02-01-08 | 101 Galyn Dr. | FCPS |
| BR-ZC-08-012 | 25-48791 | 02-11-08 | 17 Sheridan Ln. | Retaining Wall |
| BR-ZC-08-013 | 25-46472 | 02-14-08 | 400 Central Ave. | FCPS |
| BR-ZC-08-014 | 25-47636 | 02-15-08 | 655 Potomac St., E. | Yard Sale |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|--------------------------|
| BR-ZC-08-015 | 25-46607 | 02-15-08 | 36 Potomac St., W. | Change of Use |
| BR-ZC-08-016 | 25-47843 | 02-22-08 | 321 Maple Ave., N. | Renovations |
| BR-ZC-08-017 | 25-46491 | 02-27-08 | 501- Potomac St., W. | Fence |
| BR-ZC-08-018 | 25-46884 | 02-28-08 | 602 Potomac St., W. | Other |
| BR-ZC-08-019 | 25-46638 | 03-03-08 | 806 Brunswick St. | Deck |
| BR-ZC-08-020 | 25-46777 | 03-11-08 | 15 Potomac St., E. | Renovations |
| BR-ZC-08-021 | 25-46368 | 03-13-08 | 7 Terrace Ave. | SFD |
| BR-ZC-08-022 | 25-46966 | 03-14-08 | 402 F St., E. | Home Occ/Res Prof Office |
| BR-ZC-08-023 | 25-47244 | 03-19-08 | 3 Maple Ave., S. | Deck |
| BR-ZC-08-024 | 25-48854 | 03-21-08 | 106 Fiona Way | Fence |
| BR-ZC-08-025 | 25-48855 | 03-21-08 | 104 Fiona Way | Fence |
| BR-ZC-08-026 | 25-48022 | 03-24-08 | 615 Fifth Ave. | Accessory Structure |
| BR-ZC-08-027 | 25-47286 | 03-24-08 | 805 Potomac St., W. | Accessory Structure |
| BR-ZC-08-028 | 25-47902 | 03-27-08 | 52 Souder Rd. | Other |
| BR-ZC-08-029 | 25-48192 | 03-27-08 | 825 A St., E. | Fence |
| BR-ZC-08-030 | 25-48675 | 03-27-08 | 604 H St., E. | Fence |
| BR-ZC-08-031 | 25-46661 | 03-28-08 | 120 Fourth Ave. | Yard Sale |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|------------------------|--------------------------|
| BR-ZC-08-032 | 25-46524 | 04-03-08 | 321 Brunswick St. | Yard Sale |
| BR-ZC-08-033 | 25-48979 | 04-07-08 | 26 Jeffrey Ln. | Home Occ/Res Prof Office |
| BR-ZC-08-034 | 25-49029 | 04-07-08 | 22 Donovan Ct. | Fence |
| BR-ZC-08-035 | 25-49029 | 04-07-08 | 22 Donovan Ct. | Accessory Structure |
| BR-ZC-08-036 | 25-46456 | 04-08-08 | 913 C St., E. | Accessory Structure |
| BR-ZC-08-037 | 25-46770 | 04-08-08 | 1100 Peach Orchard Ln. | Signage |
| BR-ZC-08-038 | 25-47520 | 04-08-08 | 84 Wenner Dr. | Accessory Structure |
| BR-ZC-08-039 | 25-47636 | 04-14-08 | 655 Potomac St., E. | Yard Sale |
| BR-ZC-08-040 | 25-48985 | 04-18-08 | 25 Jeffrey Ln. | Yard Sale |
| BR-ZC-08-041 | 25-47637 | 04-21-08 | 501 K St., E. | Accessory Structure |
| BR-ZC-08-042 | 25-46932 | 04-22-08 | 401 Ninth Ave. | Renovations |
| BR-ZC-08-043 | 25-47637 | 04-22-08 | 501 K St., E. | Accessory Structure |
| BR-ZC-08-044 | 25-48825 | 04-22-08 | 21 Brad Alan Dr. | Yard Sale |
| BR-ZC-08-045 | 25-46539 | 04-22-08 | 200 Potomac St., W. | Yard Sale |
| BR-ZC-08-046 | 25-48061 | 04-29-08 | 917 E St., E. | Addition |
| BR-ZC-08-047 | 25-46932 | 04-24-08 | 401 Ninth Ave. | Accessory Structure |
| BR-ZC-08-048 | 25-46468 | 04-25-08 | 111 First Ave. | Yard Sale |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|------------------------|
| BR-ZC-08-049 | 25-48887 | 04-30-08 | 125 Fiona Way | Fence |
| BR-ZC-08-050 | 25-47969 | 05-09-08 | 614 Maple Ave., N. | Yard Sale |
| BR-ZC-08-051 | 25-47219 | 05-09-08 | 828 Sixth Ave. | Demolition |
| BR-ZC-08-052 | 25-47124 | 05-12-08 | 409 Fourth Ave. | Yard Sale |
| BR-ZC-08-053 | 25-47948 | 05-14-08 | 2 Orndorff Ct. | Accessory Structure |
| BR-ZC-08-054 | 25-48726 | 05-15-08 | 820 Fifth Ave. | Fence |
| BR-ZC-08-055 | 25-48880 | 05-15-08 | 139 Fiona Way | Fence |
| BR-ZC-08-056 | 25-48843 | 05-15-08 | 177 Fiona Way | Fence |
| BR-ZC-08-057 | 25-48675 | 05-19-08 | 604 H St., E. | Deck |
| BR-ZC-08-058 | 25-47939 | 05-19-08 | 109 Potomac St., E. | Renovations |
| BR-ZC-08-059 | 25-46784 | 05-22-08 | 10 Delaware Ave., S. | Accessory Structure |
| BR-ZC-08-060 | 25-47174 | 05-28-08 | 618 D St., E. | Accessory Structure |
| BR-ZC-08-061 | 25-46422 | 05-28-08 | 1 Potomac St., W. | City |
| BR-ZC-08-062 | 25-46472 | 06-05-08 | 400 Central Ave. | Renovations |
| BR-ZC-08-063 | 25-49046 | 06-05-08 | 229 Galyn Dr. | Deck |
| BR-ZC-08-064 | 25-46808 | 06-09-08 | 402B H St., E. | Deck |
| BR-ZC-08-065 | 25-48399 | 06-11-08 | 208 A St., E. | Fence |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|--------------------------|
| BR-ZC-08-066 | 25-47347 | 06-11-08 | 23 Omdorff Dr., E. | Fence |
| BR-ZC-08-067 | 25-46915 | 06-13-08 | 416 B St., W. | Fence |
| BR-ZC-08-068 | 25-48820 | 06-13-08 | 11 Brad Alan Dr. | Deck |
| BR-ZC-08-069 | 25-48197 | 06-16-08 | 49 I St., W. | SFD |
| BR-ZC-08-070 | 25-47992 | 06-17-08 | 603 Sixth Ave. | Yard Sale |
| BR-ZC-08-071 | 25-45640 | 06-18-08 | 223 Potomac St., W. | Other |
| BR-ZC-08-072 | 25-46380 | 06-19-08 | 101 Maple Ave. | City |
| BR-ZC-08-073 | 25-47700 | 06-20-08 | 620 E St., E. | Accessory Structure |
| BR-ZC-08-074 | 25-48625 | 06-21-08 | 611 E St., E. | Fence |
| BR-ZC-08-075 | 25-48776 | 06-26-08 | 7 Afton Ct. | Deck |
| BR-ZC-08-076 | 25-48233 | 06-30-08 | 1 D St., E. | Accessory Structure |
| BR-ZC-08-077 | 25-47806 | 07-01-08 | 518 Souder Rd. | Home Occ/Res Prof Office |
| BR-ZC-08-078 | 25-48815 | 07-02-08 | 8 Fiona Way | Deck |
| BR-ZC-08-079 | 25-48815 | 07-02-08 | 8 Fiona Way | Accessory Structure |
| BR-ZC-08-080 | 25-47845 | 07-11-08 | 1 Potomac St., E. | City |
| BR-ZC-08-081 | 25-46532 | 07-11-08 | 610 Ninth Ave. | Signage |
| BR-ZC-08-082 | 25-48435 | 07-11-08 | 608 Souder Rd. | Accessory Structure |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|--------------------------|
| BR-ZC-08-083 | 25-46689 | 07-14-08 | 201 Petersville Rd. | Renovations |
| BR-ZC-08-084 | 25-47353 | 07-14-08 | 37 Omdorff Dr., E. | Home Occ/Res Prof Office |
| BR-ZC-08-085 | 25-47350 | 07-14-08 | 29 Omdorff Dr., E. | Home Occ/Res Prof Office |
| BR-ZC-08-086 | 25-47633 | 07-17-08 | 20 A St., E. | City |
| BR-ZC-08-087 | 25-48755 | 07-21-08 | 10 Evan Ct. | Accessory Structure |
| BR-ZC-08-088 | 25-46959 | 07-21-08 | 9 F St., E. | Renovations |
| BR-ZC-08-089 | 25-47609 | 07-28-08 | 214 Thirteenth Ave. | Renovations |
| BR-ZC-08-090 | 25-49071 | 07-28-08 | 501 K St., E. | City |
| BR-ZC-08-091 | 25-47637 | 07-28-08 | 35 Concord Dr. | Accessory Structure |
| BR-ZC-08-092 | 25-47759 | 07-28-08 | 505 A St., E. | Fence |
| BR-ZC-08-093 | 25-47002 | 07-31-08 | 24 I St., W. | Fence |
| BR-ZC-08-094 | 25-46586 | 07-31-08 | 822 A St., E. | Fence |
| BR-ZC-08-095 | 25-47420 | 07-31-08 | 236 Wintergreen Ln. | Accessory Structure |
| BR-ZC-08-096 | 25-48913 | 08-05-08 | 21 J St., W. | Deck |
| BR-ZC-08-097 | 25-47643 | 08-05-08 | 1015 Maple Ave., N. | City |
| BR-ZC-08-098 | 25-48957 | 08-06-08 | 205 Galyn Dr. | Deck |
| BR-ZC-08-099 | 25-47460 | 08-06-08 | 222 Tamarack Way | Fence |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|------------------------|
| BR-ZC-08-100 | 25-47845 | 08-06-08 | 1 Potomac St., E. | Other |
| BR-ZC-08-101 | 25-46542 | 08-06-08 | 310 Souder Rd. | Other |
| BR-ZC-08-102 | 25-47892 | 08-14-08 | 603 Sixth Ave. | Yard Sale |
| BR-ZC-08-103 | 25-46563 | 08-19-08 | 617 D St., E. | Accessory Structure |
| BR-ZC-08-104 | 25-46493 | 08-18-08 | 507 Walnut St. | Yard Sale |
| BR-ZC-08-105 | 25-46309 | 08-21-08 | 310 Brunswick St. | Yard Sale |
| BR-ZC-08-106 | 25-48220 | 08-27-08 | 508 H St., E. | Fence |
| BR-ZC-08-107 | 25-46524 | 09-03-08 | 317 Brunswick St. | Yard Sale |
| BR-ZC-08-108 | 25-46705 | 09-04-08 | 209 B St., W. | Other |
| BR-ZC-08-109 | 25-46458 | 09-04-08 | 906 A St., E. | Deck |
| BR-ZC-08-110 | 25-47453 | 09-04-08 | 205 Tamarack Way | Deck |
| BR-ZC-08-111 | 25-47016 | 09-05-08 | 115 Sixth Ave. | Deck |
| BR-ZC-08-112 | 25-48936 | 09-15-08 | 110 Galyn Dr. | Patio |
| BR-ZC-08-113 | 25-48170 | 09-16-08 | 21 B St., E. | Retaining Wall |
| BR-ZC-08-114 | 25-48237 | 09-16-08 | 111 H St., E. | Yard Sale |
| BR-ZC-08-115 | 25-46783 | 09-16-08 | 505 Walnut St. | Yard Sale |
| BR-ZC-08-116 | 25-48708 | 09-16-08 | 825 Brunswick St. | Patio |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|------------------------------|------------------------|
| BR-ZC-08-117 | 25-46565 | 09-17-08 | 38 1 St., W. | Deck |
| BR-ZC-08-118 | 25-46422 | 09-22-08 | Maple Ave. & Potomac St | Signage |
| BR-ZC-08-119 | 25-47180 | 09-23-08 | 102 Potomac St., W. | Change of Use |
| BR-ZC-08-120 | 25-47381 | 09-26-08 | 18 Concord Dr. | Deck |
| BR-ZC-08-121 | 25-48413 | 09-26-08 | 8 Maple Ave., N. | Signage |
| BR-ZC-08-122 | 25-48778 | 09-27-08 | 5 Afton Ct. | Fence |
| BR-ZC-08-123 | 25-47027 | 09-27-08 | 5 G Street, W. | Yard Sale |
| BR-ZC-08-124 | N/A | 09-27-08 | N/A Souder Rd. (SHA right-of | City |
| BR-ZC-08-125 | 25-47642 | 09-29-08 | 1021 Peach Orchard Ln. (Wen | City |
| BR-ZC-08-126 | 25-47642 | 09-29-08 | 1021 Peach Orchard Ln. (Wen | Fence |
| BR-ZC-08-127 | 25-47180 | 10-02-08 | 101 Potomac St., W. | Public/Semi-Public |
| BR-ZC-08-128 | 25-46422 | 10-02-08 | 1 Potomac St., W. | City |
| BR-ZC-08-129 | N/A | 10-02-08 | N/A Souder Rd. (SHA right-of | City |
| BR-ZC-08-130 | 25-47040 | 10-03-08 | 15&1 Virginia Ave., N. | Renovations |
| BR-ZC-08-131 | 25-46610 | 10-02-08 | 111 West Potomac | Renovations |
| BR-ZC-08-132 | 25-46633 | 10-07-08 | 119 Sixth Ave. | Porch (renew) |
| BR-ZC-08-133 | 25-46572 | 10-10-08 | 201 Potomac St., E. | Change of Use |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|----------------------------|---|
| BR-ZC-08-134 | 25-46729 | 10-13-08 | 206 Seventh Ave | Demolition |
| BR-ZC-08-135 | 25-46621 | 10-15-08 | 314 D St., E. | Fence |
| BR-ZC-08-136 | 25-47909 | 10-17-08 | 607 E St., E. | Fence |
| BR-ZC-08-137 | 25-48782 | 10-17-08 | 1 Fiona Way | Pool |
| BR-ZC-08-138 | 25-46878 | 10-17-08 | 5 Potomac St., W. | Business License/Change of Business Owner |
| BR-ZC-08-139 | 25-48736 | 10-17-08 | N/A Brunswick St., Lot 150 | SFD |
| BR-ZC-08-140 | 25-47629 | 10-20-08 | 40 C&O Canal Towpath, E. | Other |
| BR-ZC-08-141 | 25-46422 | 10-22-08 | Potomac St. & Maple Ave | City |
| BR-ZC-08-142 | 25-47039 | 10-22-08 | 210 Seventh Ave. | Renovations/cosmetic |
| BR-ZC-08-143 | 25-49059 | 10-24-08 | 107 Galyn Dr. | Fence |
| BR-ZC-08-144 | 25-46422 | 10-27-08 | Potomac St. & Maple Ave | Signage |
| BR-ZC-08-145 | 25-46422 | 10-27-08 | Various | City |
| BR-ZC-08-146 | 25-47845 | 10-27-08 | 1 Potomac St., E. | City |
| BR-ZC-08-147 | 25-47654 | 11-5-08 | 60 D St., E. | Accessory Structure |
| BR-ZC-08-148 | 25-46610 | 11-21-08 | 111 Potomac St., W. | Demolition |
| BR-ZC-08-149 | 25-46520 | 11-21-08 | 25 Potomac St., W. | Business License/Change of Business Owner |
| BR-ZC-08-150 | 25-46315 | 11-21-08 | 8 Petersville Rd. | Business License/Change of Business Owner |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|---------------------------------|---|
| BR-ZC-08-151 | 25-47639 | 11-21-08 | 210 Thirteenth Ave. | Public/Semi-Public |
| BR-ZC-08-152 | 25-47876 | 11-21-08 | 6 Potomac St., W. | Business License/Change of Business Owner |
| BR-ZC-08-153 | 25-46537 | 12-1-08 | 40-4 Potomac St., W. | Renovations |
| BR-ZC-08-154 | N/A | 12-2-08 | N/A Burkittsville Rd. (Public R | City |
| BR-ZC-08-155 | 25-48922 | 12-3-08 | 10 Jeffrey Ln. | Fence |
| BR-ZC-08-156 | 25-48533 | 12-4-08 | 110 G St., E. | Fence |
| BR-ZC-08-157 | 25-48533 | 12-4-08 | 110 G St., E. | Deck |
| BR-ZC-08-158 | 25-46707 | 12-10-08 | 19 C St., W. | SFD |
| BR-ZC-08-159 | 25-46422 | 12-10-08 | Various | City (Hometown Holidays) |
| BR-ZC-08-160 | 25-46809 | 12-11-08 | 3700 Burkittsville Rd. | Addition |
| BR-ZC-08-161 | 25-47669 | 12-15-08 | 405 H St., E. | Addition |
| BR-ZC-08-162 | 25-49071 | 12-16-08 | 501 K St., E. | City |
| BR-ZC-08-163 | 25-46709 | 12-17-08 | 1 Potomac St., E. | Other |
| BR-ZC-08-164 | 25-47629 | 12-18-08 | 40 C&O Canal Towpath, E. | Other |
| BR-ZC-08-165 | 25-48140 | 12-19-08 | 101 Ninth Ave. | Fence |
| BR-ZC-08-166 | 25-47180 | 12-23-08 | 102 Potomac St., W. | Other |
| BR-ZC-08-167 | 25-48380 | 12-24-08 | 122 Potomac St., W. | Business License/Change of Business Owner |

| ZC# | Tax ID # | Date | Street Address | Improvement/Use |
|--------------|-----------------|-------------|-----------------------|------------------------|
| BR-ZC-08-168 | 25-47434 | 12-30-08 | 222 Cummings Dr. | Deck |
| BR-ZC-08-169 | 25-48938 | 12-30-08 | 114 Galyn Dr. | Addition |

TABLE 2--City of Brunswick Subdivision Activity for 2008

| File # | Tax ID # | Plan Name | Plat Type | Area | Zoning | lots | Status |
|---------------------|---------------------------------------|-----------------------|-----------------------|-------------|---------------------|-------------|---------------|
| BR-PUD-03-01-P111-P | 25-489055, 25-489063, 25-489047 | Brunswick Crossing | Re-appr Prel. Plan | | R-2, R-1, RS, OS | 1505 | |

TABLE 3--City of Brunswick Site Plan Activity for 2008

| File # | Tax ID # | Plan Name | Street Address | Plan Type | Area | Zoning | Status |
|--------------------|-----------|---|--------------------------|-----------------------|-------------|--------|----------|
| BR-SP-08-06-SP | | Brunswick Library | | | | | |
| BR-SP-08-01-SP | 25-476409 | Water Treatment Plan Expansion | 308 Potomac St., East | Site Plan | 0.21 Acres | I-1 | Approved |
| BR-SP-08-02-SP | 25-466101 | Property of Anthony C. Launi & Bridget C. Launi | 111 Potomac St., West | Res. Site Plan | 0.057 Acres | B-3 | Pending |
| BR-SP-08-03-ZC-USE | 25-465407 | Brunswick Volunteer Fire Company FFL | 223 Potomac St., West | Zoning Certificate | 0.24 Acres | R-1 | Approved |
| BR-SP-08-04-SP | 25-465725 | Enviro Tech Pest Services | 201 Potomac St., East | Site | 3,125 SF | B-3 | Approved |
| BR-SP-04-03-SP-RA | 25-472217 | Brandywine, LLC Property | Potomac St., East | Site | 5,469 SF | B-3 | Approved |
| BR-SP-08-05-SP | | Burger King | | | | | |

TABLE 4--City of Brunswick Improvement Plan Activity 2008

| File # | Tax ID # | Plan Name | Street Address | Zoning | Status |
|----------------|-----------------|------------------|-----------------------|---------------|---------------|
| BR-IP-03-02-SP | 25-490657 | Lot 259 | 43 F Street, East | | |

TABLE 5--City of Brunswick Use and Occupancy Permit Activity for 2008

| Issuance Date | Tax ID # | Street Address |
|---------------|-----------|------------------------|
| 01/23/2008 | 25-478614 | 602 Potomac St., W. |
| 01/23/2008 | 25-478614 | 602 Potomac St., W. |
| 01/23/2008 | 25-478614 | 602 Potomac St., W. |
| 01/23/2008 | 25-478614 | 602 Potomac St., W. |
| 04/28/2008 | 25-471741 | 618 D St., E. |
| 06/03/2008 | 25-467701 | 1100 Peach Orchard Ln. |
| 06/04/2008 | 25-466632 | 110 Fourth Ave. |
| 06/04/2008 | 25-472578 | 810 H St., E. |
| 08/11/2008 | 25-464729 | 400 Central Ave. |
| 08/22/2008 | 25-464729 | 400 Central Ave. |
| 08/22/2008 | 25-464729 | 400 Central Ave. |
| 10/06/2008 | 25-468082 | 402B H St., East |
| 10/08/2008 | 25-476301 | 100 Cummings Dr. |
| 10/08/2008 | 25-467701 | 1100 Peach Orchard Ln. |
| 10/08/2008 | 25-467701 | 1100 Peach Orchard Ln. |
| 10/08/2008 | 25-467701 | 1100 Peach Orchard Ln. |
| 10/08/2008 | 25-467701 | 1100 Peach Orchard Ln. |

TABLE 6--City of Brunswick Text Amendment Activity 2008

| Document Name | Status |
|----------------------|-------------------------------|
| Cooper Annexation | Approved (Res. 08-06 & 08-07) |

TABLE 7--City of Brunswick Board of Appeals Activity for 2008

| Case # | Tax ID # | Applicant | Location | Request Type | Zoning | Status |
|----------------|-----------------|-------------------|----------------------|---------------------|---------------|---------------|
| BR-BOA-08-01-V | 25-476409 | City of Brunswick | 308 Potomac St. East | Variance | I-2 | Appeal Over |